COMMONWEALTH OF PUERTO RICO

OFFICE OF THE COMMISSIONER OF INSURANCE

February 11, 1991
Circular Letter No. AE-I-1231-91

TO ALL INSURERS AUTHORIZED TO TRANSACT PROPERTY AND CASUALTY
INSURANCE BUSINESS IN PUERTO RICO

Subject: 1990 Annual Statement
and Related Items

Dear Sirs:

Section 3.310(1) and (2) of the Insurance Code of Puerto Rico, 26 LPRA sec. 331(1) and (2), stipulates the following:

"(1) Each authorized insurer shall annually, before the thirty-first day of March, file with the Commissioner a true statement of its financial condition, transactions, and affairs as of the December 31st preceding. The statement shall be on forms as prescribed by the Commissioner, shall contain information as required by this code and by the Commissioner, and shall be verified by the oath of at least two of the insurer's principal officers. The annual statement of a reciprocal or Lloyd's insurer shall be verified by his attorney-in-fact.

(2) The annual statement of a foreign insurer not formed in the United States but authorized to transact insurance in a state of the United States, may relate only to its assets, transactions, and affairs in the United States and Puerto Rico (and including, at the insurer's option, the Virgin Islands and the Canal Zone) unless the Commissioner requires otherwise. The statement may be verified by the insurer's United States manager or by its officers duly authorized." (emphasis supplied)

Pursuant to the aforesaid section, the annual statement for calendar year ending December 31, 1990 shall be filed in this Office on or before March 30, 1991, along with the $50 filing fee prescribed by Section 7.010(18) of the Insurance Code of Puerto Rico, 26 LPRA sec. 701(18). The $50 fee must be sent in check or money order payable to the Secretary of the Treasury and the annual statement shall be filed in duplicate in the official form approved by the National Association of Insurance Commissioners.

In accordance with the provisions of Section 3.310(2), cited above, foreign insurers not organized in the United States, which

elect to file an annual statement related to their United States business, must include also the information pertaining to their Puerto Rico affairs and transactions.

Please be advised that foreign insurers not organized or formed in the United States but authorized to transact insurance business in Puerto Rico, and which close their books of accounts on June 30, 1991, must file a report or annual statement for the fiscal year ending June 30, 1991 on or before September 30, 1991.

All insurers must also include with the regular annual statement the information required on page 14 of said statement, with respect to Puerto Rico business only, and the information pertaining to the transactions and holdings of investments in Puerto Rico securities as of December 31, 1990, in the manner prescribed therein.

A copy of page 14, must also be sent by all insurers to the Association of Warranty of All Kinds of Insurance, Except Life, Disability and Health, to the following address:

> Association of Warranty of All Kinds of
> Insurance, Except Life, Disability and Health
> P.O. Box 4967
> San Juan, Puerto Rico 00936

The filing of the Insurance Expense Exhibit is also due on or before March 30, 1991. This Office does not supply the forms for the filing of the Insurance Expense Exhibit.

Domestic insurers shall also file, on or before March 30, 1991, along with the regular annual statement, a list, duly sworn, showing the name of each and every stockholder, the number of shares each one holds and the percentage such number represents from the total number of shares, pursuant to circular letter No. E-9-783-79 of September 19, 1979.

The regular annual statement and the Insurance Expense Exhibit must be submitted to this Office in duplicate. Please be advised that no additional time will be granted for the submission of these reports.

Strict compliance with the aforesaid provisions is hereby required.

Cordially yours,
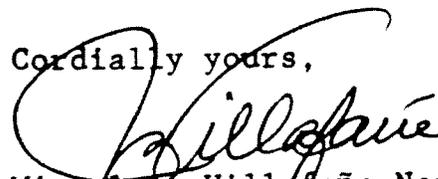
Miguel A. Villafañe Neriz
Commissioner of Insurance