



COMMONWEALTH OF PUERTO RICO
OFFICE OF THE COMMISSIONER OF INSURANCE

November 16, 2015

CIRCULAR LETTER NUMBER: CC-2015-1867-FI
TO ALL DOMESTIC INSURERS, FOREIGN INSURERS, GENERAL AGENTS, AND
MANAGERS AUTHORIZED IN PUERTO RICO

COMPULSORY USE OF ONLINE SERVICES PORTAL FOR FILING UNCLAIMED
FUNDS REPORTS

Dear Sirs and Madams:

The Office of the Commissioner of Insurance is committed to updating processes and maximizing the efficiency of the transactions and procedures at our Office. For this purpose we have broadened the services that are available through the "Online Services Portal" to include the management and filing of unclaimed funds reports.

As a transition measure for the use of the new services we require that you register the information on unclaimed funds for 2014¹ between December 1 and 19, 2015, so that on or before December 20, 2015 you may be using the service to produce and file the final report on unclaimed funds for 2014, along with the corresponding payment, as provided in Chapter 26 of the Puerto Rico Insurance Code.

You may access the Online Services Portal and the User's Manual at www.ocs.gobierno.pr/login.

If you need technical assistance or you encounter any issues in accessing the Portal, please call 787-304-6200.

¹ This procedure in subsequent years should be carried out on or before May 1 of every year, as provided in Section 26.040 (1) of the Puerto Rico Insurance Code, 26 L.P.R.A., sec. 2604(1).

Any report filed by a means other than the Online Service Portal will be considered by this Office as not having been filed.

Strict compliance with this Circular Letter is hereby required.

Very truly yours,



Ángela Weyne-Roig
Commissioner of Insurance